

ManageEngine® FacilitiesDESK

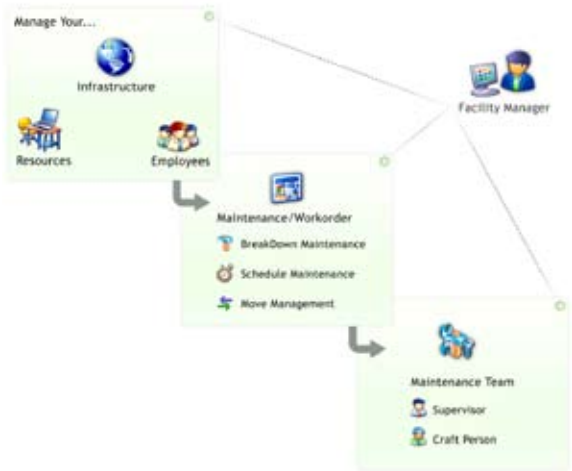


Product Information

Integrated Facilities Management Software

FacilitiesDesk offers an integrated solution to manage space utilization, asset management and maintenance services, purchases and contracts. It helps Facility Managers to plan and manage commissioning new services or relocations with move management.

FacilitiesDesk proposes customizable and affordable solution that can be used across different industries such as healthcare, Hospitality, Entertainment, Workspace, and Real estate.



Features and Benefits

Space & Property Management

Visualize your organization's locations, regions, properties and rooms. Intuitive graphics and reports gives you a clear picture of current space utilization and helps in efficient space management. Have complete lease and ownership details of all your facilities in different regions.

Maintenance and Workorder Management

Get an integrated view of all user maintenance requests and asset breakdown/service requests with the helpdesk. Quickly analyze incoming requests, prioritize and automatically dispatch them to the right craft person.

Move Management

Lessen the commotion caused by unauthorized moves. Plan the move easily by deciding Start place, move destination, start and end time at the initial stage itself. Track your move stages for not only managing relocations but also to even out approved moves.

Resources / Asset Management

Discern and distinctively spot assets, track status of individual asset utilization over a period of time and changes in their location. Manage lease notification details to understand the inventories maintained.

The FacilitiesDesk Package also includes :

- Purchase Order Management
- Contract Management
- Knowledge Base
- Administrator's Dashboard
- Reports Generating tool

Manage Facilities Non-stop with one system....FacilitiesDesk



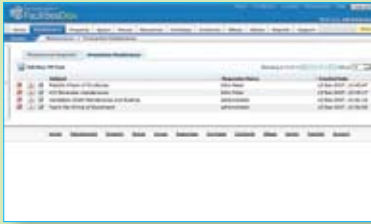
Property Management

- ✓ Get immediate lease status information of all your facilities across the globe
- ✓ Track entire database of lease details from the owner to start and end dates of the lease for all your operational buildings
- ✓ Intuitively visualize the area distribution of your buildings under lease
- ✓ Get one shot summary of all your properties' lease status and their area



Space Management

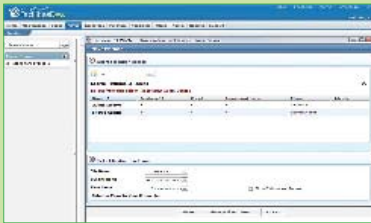
- ✓ Track and Locate your properties in different regions and sites
- ✓ Get bigger picture of your space
- ✓ View Vacancy and area graphs to Interpret details, which helps in easy inference
- ✓ Track the of location of employees and resources
- ✓ Follow up with your lease period



Maintenance Management

Perk up your primary call resolution rate, respond faster and meet Service Level Agreements.

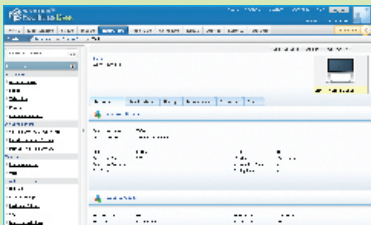
- ✓ Maintain repository of maintenance requests and prioritize
- ✓ Classify order of maintenance as preventive and breakdown
- ✓ Benefit with higher utilization rate of support resources
- ✓ See a clear picture on SLAs through dashboard
- ✓ Readily have reports on required maintenance activities in desired formats



Move Management

Avoid chaos caused by unauthorized moves. Put into practice a move management application that helps you manage and even out approved moves.

- ✓ Record and have repository of move requests
- ✓ Plan and track your move status
- ✓ Prioritize the move implementation by the scheduling them
- ✓ Refer move history when need arises



Resources Management

- ✓ Keep up a documentation of available resources
- ✓ Assign resources to the required place
- ✓ Audit Ad-hoc and scheduled inventory management
- ✓ Track new and missing resources using Audit Diff Report
- ✓ Manage the purchase and contracts separately for assets



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